

MINUTES OF CLARIFICATION MEETINGS FOR RFP NO.: VARIOUS RFP NUMBERS

DESCRIPTION OF THE WORKS:

The establishment of framework contract for General Building, Civil Engineering and Electrical works for a period of three (3) years in various TNPA premises. Works in the category of cidb grade 4 – 6 and 7-9 (GB, CE and EB/EP) and to be performed in any of the Eastern Cape, KZN and Western Cape TNPA ports.

VENUE: MS Teams Virtual platform, at 10h00am [in the morning] and 15h00 in the afternoon for a period of ± 2 (two) hours.

DATE: 02 May, 3 May, 06 May and 08 May – 10 May 2024 (two sessions per day)

NO.	MATTERS DISCUSSED	INITIALS
1.	<p>IN ATTENDANCE:</p> <p>Transnet National Ports Authority (TNPA) Employees that attended and participated in some of the virtual sessions:</p> <ol style="list-style-type: none"> 1. Siphiwo Qangani (SQ) (Procurement) 2. Loyiso Zwelakhe (LZ) (Governance, Monitoring and Compliance) 3. Nontobeko Funde (NF) (Environmental Management: Infrastructure) 4. Sharifa Ahmed (SA) (Health and Safety) 5. Xolani Mpongoshe (Quality) 6. Salathiwe Xoxo (SX) (Enterprise Supplier Development (ESD) 7. Akhona Mgobo (AM) (Procurement) 8. Ndwkazi Kalazana (NK) (Governance, Monitoring and Compliance) 9. Thokozani Mhlongo (T M) (Infrastructure) 10. Lundi Landu (LL) (Procurement) <p>Bidders in attendance at the briefing meeting:</p> <ol style="list-style-type: none"> 1. Various bidders. The sessions were non-compulsory. Some tenderers came in and out of the platform during presentation. 2. A declaration of interest and confidentiality form created from MS Office 365 was generated and tenderers were asked complete and submit it 	
2.	APOLOGIES	
2.1	TM (sent a formal apology in first few briefings (Grade 4-6))	
3.	WELCOMING	
	02, 03, 06 May and 08, 09 and 10 May 2024 at 10:00am and 15h00	
3.1	SQ advised the attendees that he will be chairing the meeting. Thereafter, SQ did an introduction and confirmed if all the attendees were at correct place for a correct meeting.	SQ
3.2	SQ welcomed everyone in attendance and explained that the session is non-compulsory and informed attendees that there would be two sessions per day. SQ clarified that the information presented and shared in both sessions (10:00 and 15h00) is the same and all questions asked will be recorded and shared will all tenderers through publication of clarification notes in all sessions. Tenderers were requested to keep the microphones on mute and cameras off till the end of the session.	
3.3		

	<p>At the end of the session tenderers were afforded an opportunity to ask questions or make remarks</p> <p>3.4 Recordings of each session will also be posted on Transnet and National Treasury eTenders platforms. The connection links are attached at the bottom of these minutes as annexures.</p> <p>3.5 SQ gave an opportunity to all the Transnet team/colleagues in attendance to introduce themselves and to briefly explain their role to this project. The introduction was done by all TNPA attendees.</p> <p>3.6 SQ informed tenderers in attendance that a Declaration of interest and Confidentiality form created from MS Office 365 was generated and tenderers were asked complete and submit it. It was provided in the chat box and a link.</p> <p>3.7 SQ requested SA (Health and Safety) to assist with safety protocols and evacuation procedure.</p> <p>In some sessions the task was done by TM, NK and SQ.</p> <p>Immediately thereafter, SQ took all the attendees through the presentation and explained the rules of engagement, as follows:</p> <ul style="list-style-type: none"> a) The briefing session is non-compulsory. b) Tenderers were advised to remain for the entire duration of the briefing session as important information pertaining to the RFP will be presented questions (which could benefit them) would be communicated). c) The session is being recorded and minutes of the meeting will be shared with all those that attended the meeting. d) Tenderers to ensure that Declaration of Interest and confidentiality form is signed by the Tenderer's Representatives and submit it online, as directed by the form in the chat box. e) All Clarification questions will be recorded, and the answers will be consolidated and will be uploaded onto the Transnet e-tender portal and National Treasury e-tender portal. f) SQ explained that the cut-off date for any additional clarification questions in writing will be before end of business the 08 May 2024 for General Buildings and Civil Engineering classes of works in a cidb grading range 4-6. The cut off for cidb grading range 4-6 in the Electrical Works is 09th May 2024. Minutes and notes from Questions and Answers which were sent through emails will be published on the 10th of May 2024, in the evening. g) SQ further explained in the briefing of cidb grade 7-9 that the cut-off date for any additional clarification questions in writing will be before end of business the 14th of May 2024 for General Buildings and Civil Engineering classes of works in a cidb grading range 7-9. The cut off for cidb grading range 7-9 for Electrical Works is 15th May 2024. Minutes and notes from Questions and Answers which were sent through emails will be published on the 15th of May 2024, in the evening. 	
--	--	--

	<p>h) SQ explained that if the extension of closing date is extended, cut off for clarifications will also be extended.</p> <p>i) The Procurement Lead will provide written response to all additional questions received in writing from 27th February 2024 to 06th March 2024, as they come. On the 7th of March 2024, a consolidated response of all question/s received will be re-distributed again to all those prospective bidders that attended the meeting.</p> <p>j) After the closing date of the RFP, a Respondent to this RFP may ONLY communicate using TNPATenderenquiries3@transnet.net on any matter relating to this RFP. A copy of this presentation will be uploaded onto the Transnet e-tender portal and National Treasury e-tender portal.</p> <p>k) The closing date for these RFPs (Grade 4-6) is the 15 May (GB), 16 May (CE) and 17 May 2024 (EB / EP) before 16h00 (The tender closes at the Transnet e-Tender Submission Portal: www.transnet.net)</p> <p>l) The closing date for these RFPs (Grade 7-9) is the 22 May (GB), 23 May (CE) and 24 May 2024 (EB / EP) before 16h00 (The tender closes at the Transnet e-Tender Submission Portal: www.transnet.net)</p>	
4.	Presentation: Scope of Work and Deliverables	
4.1	<p>SQ made the presentation about outlined the background and scope of work.</p> <p>Location of TNPA Ports</p> <ul style="list-style-type: none"> • Central region comprises of Port of Port Elizabeth, Port of Ngqura and Port of East London • Eastern Region comprises of Port of Richards Bay and Port of Durban • Western Region comprises of Port of Saldanha, Port of Cape Town and Port of Mossel Bay 	
4.2	<p>Scope of Works</p> <p>Building works</p> <p>a) Building infrastructure – Capital infrastructure improvements</p> <ol style="list-style-type: none"> 1) the design and construction of new building infrastructure and related works. 2) refurbishment and upgrades of building infrastructure and related works. <p>b) Building infrastructure – maintenance, alterations and repairs</p> <ol style="list-style-type: none"> 1) the repairs, removal, replacement and/or alterations of building infrastructure and related works. <p>Civil engineering works</p> <p>a) Surfaced roads infrastructure – Capital infrastructure improvements:</p> <ol style="list-style-type: none"> 1) the design and construction of new roads infrastructure and related works. 2) rehabilitation and upgrades of paved or surfaced roads infrastructure and related works. <p>b) Paved and surfaced infrastructure – maintenance, alterations and repairs:</p>	SQ

	<p>1) the repairs, removal, replacement and/or alterations of paved and surfaced infrastructure and related works.</p> <p>Electrical works</p> <p>a) Electrical works infrastructure – Capital infrastructure improvements</p> <p>1) the design and construction of electrical works infrastructure and related works.</p> <p>2) refurbishment and upgrades of electrical infrastructure and related works</p> <p>b) Electrical buildings and external lighting infrastructure – maintenance, alterations and repairs</p> <p>1) the repairs, removal, replacement and/or alterations of electrical components, parts and lighting infrastructure and related works.</p>	
5.	Evaluation Methodology by Technical Team	
	<p>SQ presented Transnet's stages of evaluation and the evaluation methodology. Explained the process of evaluation as follows: explained that failure to submit the Stage One:</p> <p>cidb Grade 4 - 6:</p> <ul style="list-style-type: none"> • General Buildings: Proof of registration with cidb at 4GB or Higher. Joint ventures are accepted. • Civil Engineering works: Proof of registration with cidb at 4CE or Higher. Joint ventures are accepted. • Electrical works: Proof of registration with cidb at 4EB / 4EP or Higher. Joint ventures are accepted. • CLAUSE C.2.1: Tenderers which possess the cidb Grade level 7 or higher are only allowed to submit in one framework contract per class of work in a region. That is, a cidb Grade level 7, 8 or 9 contractors may elect to participate only in the cidb level 4-6 framework contract or cidb level 7-9 framework contract. Not in both. The tenderer may however participate in other regions in another cidb level, as per tender requirements. • Any bidder that makes it through to Administrative and Substantive Assessment will then be tested on functionality. <p>No Potential emerging status from lower grades is acceptable i.e., no Grade 3 "PE", unless in a JV arrangement which gives them Grade 4 or higher.</p>	
	<p>SQ presented Transnet's stages of evaluation and the evaluation methodology. Explained the process of evaluation as follows: explained that failure to submit the Stage One:</p> <p>cidb Grade 7 - 9:</p> <ul style="list-style-type: none"> • General Buildings: Proof of registration with cidb at 7GB or Higher. Joint ventures are accepted. • Civil Engineering works: Proof of registration with cidb at 7CE or Higher. Joint ventures are accepted. • Electrical works: Proof of registration with cidb at 7EB / 7EP or Higher. Joint ventures are accepted. • CLAUSE C.2.1: Tenderers which possess the cidb Grade level 7 or higher are only allowed to submit in one framework contract per class of work in a 	

	<p>region. That is, a cidb Grade level 7, 8 or 9 contractors may elect to participate only in the cidb level 4-6 framework contract or cidb level 7-9 framework contract. Not in both. The tenderer may however participate in other regions in another cidb level, as per tender requirements.</p> <ul style="list-style-type: none">Any bidder that makes it through to Administrative and Substantive Assessment will then be tested on functionality. <p>No Potential emerging status from lower grades is acceptable i.e., no Grade 6 "PE", unless in a JV arrangement which gives them Grade 7 or higher.</p>															
5.1	<p>Functionality criteria</p> <table><tr><th>Evaluation Schedules</th><th>Maximum number of points</th></tr><tr><td>T2.2-02: Previous Experience of the company.</td><td>30</td></tr><tr><td>T2.2-03: Experience and Qualifications of key personnel</td><td>40</td></tr><tr><td>T2.2-04: Plant and Machinery</td><td>10</td></tr><tr><td>T2.2-05: Access to credit or proof of financial resources</td><td>15</td></tr><tr><td>T2.2-06: Environmental management</td><td>5</td></tr><tr><td>Maximum score for functionality</td><td>100</td></tr></table> <p><i>*Note: In the event the bidder augments or supplements his or her experience by another company's experience (to meet one or more set criteria), a signed Partnership/Joint Venture/Consortium agreement must be attached. The bidder MUST package that proof of experience accordingly for purpose of evaluation.</i></p>	Evaluation Schedules	Maximum number of points	T2.2-02: Previous Experience of the company.	30	T2.2-03: Experience and Qualifications of key personnel	40	T2.2-04: Plant and Machinery	10	T2.2-05: Access to credit or proof of financial resources	15	T2.2-06: Environmental management	5	Maximum score for functionality	100	
Evaluation Schedules	Maximum number of points															
T2.2-02: Previous Experience of the company.	30															
T2.2-03: Experience and Qualifications of key personnel	40															
T2.2-04: Plant and Machinery	10															
T2.2-05: Access to credit or proof of financial resources	15															
T2.2-06: Environmental management	5															
Maximum score for functionality	100															
5.2	<ul style="list-style-type: none"><input type="checkbox"/> Tenderers should note that these tender forms part of a batch projects (framework contracts) in three separate regions and in three classes of works going out during the same period. Therefore, any interested tenderer submitting its proposal or tender in all or some of the regions and in more than one class of work, <u>each tender submission should contain unique resources to address the functionality requirements of each tender</u> (region).<input type="checkbox"/> If a tenderer is found to have submitted the same resources in all classes of work (i.e., in current batch of projects) or in the same class but in other regions, no points will be allocated for that resource(s) or criteria in other two classes of works. A tenderer would have to indicate which class of work or region must be considered by Transnet.															
5.3	<p>Only those tenderers who attain the minimum number of evaluation points (60) will be eligible for further evaluation, failure to meet the minimum threshold will result in the tender being disqualified and removed from further consideration.</p> <p>SQ presented various Tender evaluation schedule (for functionality points):</p> <ul style="list-style-type: none">Previous Company experience and experience of the key personnel (<i>slide 14-17 of the presentation</i>)Qualifications and Experience of Key Personnel - <i>slide 18-24</i>)Plant and Machinery (<i>slide 25-26</i>)Available of credit or financial resources - (<i>slide 27-28</i>)Environment Management (<i>slide 29-33</i>)	<p>SQ (SA, XM, NF, TM confirmed)</p>														

6. Market and supply Analysis (Specific Goals)													
<p>6.1 VM; In terms of Transnet Preferential Procurement Policy (TPPP), the following preference points must be awarded to a bidder who provides the relevant required evidence for claiming points:</p> <table border="1"> <thead> <tr> <th>Specific Goals</th><th>Number of Points (90/10 or 80/20)</th></tr> </thead> <tbody> <tr> <td>B-BBEE Status Level of Contributor 1 or 2</td><td>2 / 4</td></tr> <tr> <td>The promotion of enterprises located in the Eastern Cape, KZN and/or Western Cape Province for work to be done or services to be rendered in that province.</td><td>8 / 16</td></tr> </tbody> </table> <p>Grade 4-6 = 80/20 and Grade 7-9 = 80/20 OR 90/10</p> <p>SQ explained to the attended that to achieve the maximum score of 10 points, the prospective bidder is expected to submit the required document/evidence for scoring purpose:</p> <table border="1"> <thead> <tr> <th>Specific Goals</th><th>Acceptable Evidence</th></tr> </thead> <tbody> <tr> <td>B-BBEE Status Level of Contributor 1 or 2</td><td> <p>A valid B-BBEE Certificate issued in terms of the Construction Sector Codes (CSC000) from a Verification Agency accredited by the South African Accreditation System [SANAS] / Sworn-Affidavit B-BBEE Certificate as per DTIC guidelines.</p> <p>In case of JV, a consolidated scorecard will be accepted as per DTIC guidelines.</p> <p>In case of EMEs and QSEs with 51% black ownership or more, a sworn affidavit confirming annual turnover and level of black ownership must be submitted with the tender. Complete Annexure C or Annexure D affidavit form / template attached in this RFP.</p> <ul style="list-style-type: none"> • </td></tr> <tr> <td>The promotion of enterprises located in the Eastern Cape Province for work to be done or services to be rendered in that province.</td><td> <ul style="list-style-type: none"> • CIPC Registration Documents, or • Proof of registered address of the entity (e.g., Municipality or Eskom Letter, Business accounts, Levy Statement, etc.) </td></tr> </tbody> </table> <p>*SQ, in the subsequent briefings, after the first two sessions, received a response from Governance and ESD that Valid Lease agreements can be accepted as evidence depicting proof of address for purposes of claiming specific goals in the promotion of enterprises located in the Eastern Cape Province, KwaZulu Natal and/or Western Cape for work to be done or services to be rendered in that province. This was triggered by a question asked by a potential tenderer via email.</p>		Specific Goals	Number of Points (90/10 or 80/20)	B-BBEE Status Level of Contributor 1 or 2	2 / 4	The promotion of enterprises located in the Eastern Cape, KZN and/or Western Cape Province for work to be done or services to be rendered in that province.	8 / 16	Specific Goals	Acceptable Evidence	B-BBEE Status Level of Contributor 1 or 2	<p>A valid B-BBEE Certificate issued in terms of the Construction Sector Codes (CSC000) from a Verification Agency accredited by the South African Accreditation System [SANAS] / Sworn-Affidavit B-BBEE Certificate as per DTIC guidelines.</p> <p>In case of JV, a consolidated scorecard will be accepted as per DTIC guidelines.</p> <p>In case of EMEs and QSEs with 51% black ownership or more, a sworn affidavit confirming annual turnover and level of black ownership must be submitted with the tender. Complete Annexure C or Annexure D affidavit form / template attached in this RFP.</p> <ul style="list-style-type: none"> • 	The promotion of enterprises located in the Eastern Cape Province for work to be done or services to be rendered in that province.	<ul style="list-style-type: none"> • CIPC Registration Documents, or • Proof of registered address of the entity (e.g., Municipality or Eskom Letter, Business accounts, Levy Statement, etc.)
Specific Goals	Number of Points (90/10 or 80/20)												
B-BBEE Status Level of Contributor 1 or 2	2 / 4												
The promotion of enterprises located in the Eastern Cape, KZN and/or Western Cape Province for work to be done or services to be rendered in that province.	8 / 16												
Specific Goals	Acceptable Evidence												
B-BBEE Status Level of Contributor 1 or 2	<p>A valid B-BBEE Certificate issued in terms of the Construction Sector Codes (CSC000) from a Verification Agency accredited by the South African Accreditation System [SANAS] / Sworn-Affidavit B-BBEE Certificate as per DTIC guidelines.</p> <p>In case of JV, a consolidated scorecard will be accepted as per DTIC guidelines.</p> <p>In case of EMEs and QSEs with 51% black ownership or more, a sworn affidavit confirming annual turnover and level of black ownership must be submitted with the tender. Complete Annexure C or Annexure D affidavit form / template attached in this RFP.</p> <ul style="list-style-type: none"> • 												
The promotion of enterprises located in the Eastern Cape Province for work to be done or services to be rendered in that province.	<ul style="list-style-type: none"> • CIPC Registration Documents, or • Proof of registered address of the entity (e.g., Municipality or Eskom Letter, Business accounts, Levy Statement, etc.) 												

SQ
(SX confirmed)

	<p>SQ, advised prospective bidders to submit valid documents. Fictitious and fraudulent documents will lead to a tender being disregarded from tender processes and reported to National Treasury and Transnet for purposes of being restricted.</p> <p><i>Power Point Presentation (slide 36 and 37)</i></p>	
6.2	<p>The minimum number of contractors in the framework contract will be two (2) and the maximum number will not exceed fifteen (15) contractors.</p> <p>TNPA will only consider the Top fifteen (15) most responsive tenderers (with highest points scored) in the points allocation for consideration / admission to the Framework Contract list in each region. Should the minimum number not be met, the tender process will be cancelled.</p> <p>In the event of a tie (i.e., two tenders scoring an equal number of total points), the tenderer who scored the highest points for specific goals will be considered for inclusion in the framework contract.</p> <p>Where two or more tenderers score equal total points in all respects the award will be decided by drawing of lots.</p> <p>In respect of admission to the Framework Contracts, the above deadlock breaking mechanism will be implemented in respect of the 15th ranked tenderer(s).</p>	SQ
7.	Tender Data and Returnable	
	<p>SQ, explained to the attendees the importance of studying the tender data and provide all the required information as put on the RFP. It is important that prospective bidders adhere to all returnable and provide what is required.</p> <p>For tenderers which lack resources to print and scan, it is not essential for tenderers to return all the documents as part of their tender submissions. From Part C3 Scope of Works till the last page of the tender document, that information is not compulsory to be returned.</p> <p>Tenderers were advised to pay special attention to the List of Returnable schedules (T2.2), SBD1, Form of Offer and Acceptance and BoQ and all supplementary information mentioned in the Tender Data and in the body of List of Returnable schedules.</p> <p>No need to fill in or return the forms or returnable schedules which are written "Not Applicable at This Stage".</p> <p>But tenderers which will decide to returnable the entire tender document as it was issued will not be penalized.</p> <p>Tenderers were also advised to make use of applications such as acrobat pdf editor and complete all information electronically, as such applications save printing, photocopying and scanning costs.</p> <p>SQ went into detail and pointed out, all the returnable, see attached <i>Power Point Presentation. (Slide 46-47)</i></p>	

8	Pricing the Tender	
8.1	<p>SQ explained that the Form of Offer and Acceptance is a returnable schedule.</p> <p>The form must be duly completed and signed. A black or an omitted Form of Offer and Acceptance will result in a tenderer being declared nonresponse.</p> <p>The amount on the form of offer and acceptance must be taken from the Total provided in the Bill of Quantities (BoQ)</p> <p>The total price offers in this Framework contract are <i>only used for tender evaluation and comparison purposes</i>.</p> <p>TNPA accepts by signing Part 2 of this Contract Form, the amount/s “offered” shall revert to NIL and the awarded contract price offer for each region shall become “RATES ONLY”, in accordance with the pricing schedule for this contract.</p>	SQ
6.2	(Option B); Bill of Quantities:	
	<p>SQ explained that the BoQ is a returnable schedule.</p> <p>BoQs in MS Excel format is available on the etenders.gov.za. Tenderers must convert the BoQ into pdf once done and submit it with a tender. It was demonstrated how they can convert it into pdf.</p> <p>Tenderers must complete or write rates/price each line item with orange, brown or amber highlighted or filled cells and multiply it with quantities to get a sum.</p> <p>Tenderers must take note that there is a possibility that some items, activities, line items, descriptions (i.e., items of the Scope of work) may appear in more than one section in the Bill of Quantities (BoQ), tenderers will be expected to price each item of the BoQ.</p> <p>Tenderers which are utilizing the MS Excel version of the BoQ must ensure that they insert correct formulas to ensure that the rates and quantities calculate correctly. TNPA does not take any responsibility for incorrect calculations of the prices from the MS Excel BoQ which was availed.</p> <p>In the event the tenderer submits a rate or price which differs from the other for the same item, TNPA will consider the rate or price of the tenderer which is the lowest. That price, cost or rate will be one used for purposes of establishing a framework contract.</p> <p>Tenderers were also cautioned not to deliberately manipulate the BoQ to achieve the lowest prices. No unreasonable low rates will be accepted. Distorting rates and quantities to achieve a lowest tender price is not acceptable. Only tenderers will reasonable and competitive rates will be considered.</p> <p>Tenderers were informed that these framework contracts have no Designs, data sheets or specifications, therefore it was advised that they should use their own experiences to make educated assumptions in items which are not properly specified.</p> <p>Tenderers were encouraged to familiarize themselves with pricing notes, instructions, guidelines and assumptions in the tender document.</p> <p>see attached <i>Power Point Presentation. (Slide 56-60)</i></p>	

8.3	<p>Conditions of a Framework contract</p> <p>Tenderers were advised to familiarize themselves with the conditions of a framework.</p> <p>It was stated that the framework is for three years and rates will not be revised.</p> <p>The adjustment of rates will only be made when once a year using annual inflation rate on the anniversary of a framework contract.</p> <p>see attached <i>Power Point Presentation. (Slide 49-55)</i></p>	SQ
9.	<p>Commonly asked Question and Answers to Questions</p>	
	<p>Some questions are contained in the Clarification note which accompany these minutes. They relate to various aspects of the tender documents or processes.</p> <p>Some questions were asked during the session: on the chat box and others orally. These are:</p> <p>Question 1:</p> <p>Why are Grade 7s allowed to participate in the works, which is written as Grade 4, 5 and 6?</p> <p>Answer 1: cidb regulations do not allow organs of state to close off competition. All open tender processes must also come with an "Or higher" wording when being advertised in public platforms.</p> <p>The tender conditions of these framework however prohibit a contractor in Grade 7, 8 or 9 from participating in both work categories in a class of work and in the same region. That is, a Grade 7, 8 or 9 tenderers can participate in work category 4-6 or in 7-9 work category. Not in both in one region.</p> <p>The description in the coverage and notice is for guiding contractors to know which work contains which cidb range or budget. The description is not a tender requirement to exclude contractors from tendering. Tender requirements relating to eligibility criteria is found in clause C.2.1 of the Tender Data.</p> <p>It would be expected from the prospective bidder to make a formal request for the extension of the closing date and motivate why the closing date must be extended. TNPA approval structures would consider that request and decide, whether to extend or not.</p> <p>Question 2:</p> <p>The tenderer made additional comments about Transnet allowing contractors from higher grades to be given a chance to participate in a work which is regarded a work reserved for smaller contractors.</p> <p>Answer 2:</p> <p>Some advice was made that some questions are better addressed when sent to the email provided in a tender document as they may need more people to attend to and time.</p>	

Question 3:

Why include so many documents in these tender documents if they will not even be used for purposes of evaluation.

Answer 3:

All the information in the tender document is important for purposes of formulating a compliant tender and good pricing. It is the responsibility of Transnet to avail all important information to tenderers so that they can make informed decisions. It was explained that not all that information in the Tender document would have to be returned for purposes of tender evaluation.

Question 4

What does "Work Package Stage" in the BoQ mean?

Answer 4

It means the tenderer must not provide any rate or price during this stage of tendering. The item next to that wording will apply or will be utilized during the execution of a framework contractor. Contractors in the framework contract will be requested to provide quotes when requested.

Question 5

Which documents must be uploaded?

Answer 5

It is not essential for tenderers to return all the documents as part of their tender submissions. From Part C3 Scope of Works till the last page of the tender document, that information is not compulsory to be returned.

Tenderers were advised to pay special attention to the List of Returnable schedules (T2.2), SBD1, Form of Offer and Acceptance and BoQ and all supplementary information mentioned in the Tender Data and in the body of List of Returnable schedules.

No need to fill in or return the forms or returnable schedules which are written "Not Applicable at This Stage".

But tenderers which will decide to returnable the entire tender document as it was issued will not be penalized.

Question 6

Regarding the BOQ, since its rates only how do we get to the sum for Form of Offer?

Answer 6

The BoQ has quantities provided to items. Tenderers can make calculations and add it up to make a grade total that would be transferred to a Form of Offer and Acceptance.

Question 7

Access to credit Technical what proof do you need?

Answer 7

Tenderers must familiarize themselves with the contents of Schedule T2.2-05 and accompanying notes. All the information is provided in those documents.

Question 8

I don't know if this is an irrelevant question about the roads and their conditions: WERE THE ROADS INSPECTED ON A PROJECT LEVEL OR NETWORK LEVEL? to get clarity so that if one gets appointed, will they have to re-inspect the roads for project level.

Answer 8

The scope in this framework contract is a broad. Details and conditions of each road or section of the road will be disclosed when contractors in the panel are invited to submit their quotes. Engineers will specify every aspect of a specific project.

Question 9

Will a purchase order be accepted for proof of completion certificate. Q2.
We have 4EP expired and applied for 7EP upgrade what can we submit as proof of CIDB.

Answer 9

No, only the information listed in the T2.2–02 schedule will be accepted.

Question 10

Wouldn't be a disqualification if I complete the BOQ in Excel then write N/A on the BOQ in the document?

Answer 10

No, there is no disqualification. Any of the two documents is acceptable.

Question 12

If I make an Index sheet then attach all the Returnable documents according to the Index Sheet, Is That Fine?

Answer 12

Yes, it is acceptable.

Question 13

Must cv be in the proposed format that was given or?

Answer 13

Yes, preferably, but other formats are acceptable.

Question 14

Sirs are we required to submit a bank rating regarding the financial capacity issue.

Answer 14

No, it is not acceptable. Tenderers must familiarize themselves with the contents of Schedule T2.2-05 and accompanying notes. All the information needed is specifically mentioned in those documents.

Question 15

Page 155 in tender document requires us to complete Vender Registration checklist, please clarify on No 1 & 2 on the list.

Answer 15

No need to complete the vendor registration form at this stage. It will only be used or required from contractors in the panel.

Question 16

Do have to fill in the csd and BEE or we can just attach those?

Answer 16

Those two documents need to be attached. Only the Sworn Affidavit for QSEs or EMEs must be completed.

Question 17

You mentioned that we should use different resources for each region, by that do you mean key personnel and plants?

Answer 17

Yes, plant, key personnel and financial resources.

Question 18

Can the CM have an NQF8 in the built environment (quantity surveying) + be professionally registered with the SACQSP?

Answer 18

The registration with SACPCMP is acceptable, as it is aligned with the OHSA Construction Regulations. We will issue further clarification (on Transnet tender portal and etenders.gov.za under the same platform where these documents are advertised) on other registration categories with other professional bodies.

Question 19

Is construction manager not the same as a site agent? Should it not be Contracts Manager?

Answer 19

No, there is a site agent in the project. The construction manager is a legal appointment as per the OHSA Construction Regulations

Question 20

Hi. on the part of the Personnel CVs, they are a part that says Professional Awards. Can you kindly explain what those are.

Answer 20

We mean accolades for outstanding work or achievements. The professional registration is different from awards.

Question 21

Can you submit for instance a QC and SHE for a Civil and Electrical tender in the same region?

Answer 21

The resource or personnel submitted must meet the minimum requirements outlined in the tender document.

Question 22

Will an OHS SACPCMP registered as a Construction Health and Safety Manager be accepted?

Answer 22

The question will be referred to Health and Safety division for clarity.

Question 23

In terms of points allocation for the value of projects; if we were part of an electrical panel for 3 years and we had multiple work orders during the 3 years, do you count the orders as individual projects or you take the total value of work done in that panel over the 3-year period?

Answer 23

No, unfortunately. Only single projects would be counted.


Question 24

is there a possibility for an extension of time on both the GB and EP?

Answer 24

The tenderer requesting extension of closing date must furnish full reasons and request on the email provided in the tender document.

	Before a tenderer uploads its tender submissions, the representative must visit Transnet tender platform, cidb platform and Etenders.gov.za portal to check whether the tender has not been extended or not or there are no other updates related to the said tender or not.	
10.	Closure	
	<p>SQ asked whether colleagues from TNPA have additional inputs to make</p> <ul style="list-style-type: none"> • LL shared lessons learnt in other projects. Encouraged tenderers to form JVs with partners whose cidb status is both active on cidb • LL encouraged contractors to submit proof of application with cidb if they are upgrading from one cidb range (level) to the next. The responsibility to follow up with cidb rests with the tenderer. After 21 days of submission of application on cidb, TNPA will regard the tenderer nonresponsive of the status remain inactive, suspended or expired. • Tenderers must not submit fraudulent letters or share resources as they will lose points • TM encouraged tenderers to submit information specific to the project, not generic information • SQ encouraged tenderers to focus in the regions where they are best located. • Tenderers were informed to submit their tenders at least 48 prior tender closure to avoid glitches that may impact their submission. • Both handwritten and electronically filled tender are welcomed • No sharing of resources amongst tenderers <p>SQ thanked everyone for attending the non-compulsory session, encouraged them to continue submitting their enquiries on TNPATenderenquiries3@transnet.net.</p>	

Prepared by:		
Compilation of minutes for 12 briefing sessions (03 May to 10 May 2024) and consolidated them to form one set	Sipiwo Qangani	Date: 10 May 2024
	Senior Procurement Specialist	

NB: These are minutes of various sessions which were conducted over a period of six (days). It covers all briefing sessions which were conducted over that period. The structure and layout of the presentation of each briefing session was the same. Majority of questions asked, and responses provided were similar in nature.

RECORDED SESSIONS OF THE BRIEFING SESSIONS:

Cidb grade 4-6 GB

https://transnetsocitd-my.sharepoint.com/:v/g/personal/akhona_mgobo_transnet_net/EW7P8pn_VYBCpStJbuyKEJkBBXqKJ94kKzOLvHGachU3ng?referrer=Teams.TEAMS-ELECTRON&referrerScenario=MeetingChicletGetLink.view.view

Cidb grade 4-6 CE

https://transnetsoc Ltd-my.sharepoint.com/:v:/g/personal/siphiwo_gangani_transnet_net/EfxDNxgxhbBMivAadIx1IR8BTtL9qGGA-ABmmgDMG7TJuA?referrer=Teams.TEAMS-ELECTRON&referrerScenario=MeetingChicletGetLink.view.view

Cidb grade 4-6 CE

https://transnetsoc Ltd-my.sharepoint.com/:v:/g/personal/siphiwo_gangani_transnet_net/EYUSV54mtDFFkOGFFs_FwgcBFQaUqpShJTz8qIKBFWrJXw?referrer=Teams.TEAMS-ELECTRON&referrerScenario=MeetingChicletGetLink.view.view

Cidb grade 4-6 EB /EP

https://transnetsoc Ltd-my.sharepoint.com/:v:/g/personal/akhona_mgobo_transnet_net/EYSgJdvrrjDpFjhq743L7pVYB9mhzHHo-z_Yvrdz1HQqkeA?referrer=Teams.TEAMS-ELECTRON&referrerScenario=MeetingChicletGetLink.view.view

Cidb grade EB /EP 4-6

https://transnetsoc Ltd-my.sharepoint.com/:v:/g/personal/siphiwo_gangani_transnet_net/EXIYQ6n1IC5IipSDC8qD-4BJrmWmDTeuXAVTKyo9sHdBg?referrer=Teams.TEAMS-ELECTRON&referrerScenario=MeetingChicletGetLink.view.view

Cidb grade GB 7-9

https://transnetsoc Ltd-my.sharepoint.com/:v:/g/personal/akhona_mgobo_transnet_net/EXjpP4wNQ5dFsOT_9NiJYRgBTbBFQbxxqtWEwxpuXm3biw?referrer=Teams.TEAMS-ELECTRON&referrerScenario=MeetingChicletGetLink.view.view

Cidb grade GB 7-9

https://transnetsoc Ltd-my.sharepoint.com/:v:/g/personal/siphiwo_gangani_transnet_net/EdCUHBHrt8dLiuPk7a1oEQ4BFTq1R9QLJSDk3T0fvKXG2g?referrer=Teams.TEAMS-ELECTRON&referrerScenario=MeetingChicletGetLink.view.view

Cidb grade 7-9 CE

https://transnetsoc Ltd-my.sharepoint.com/:v:/g/personal/ndwekazi_kalazana_transnet_net/Ea51CRPPDI5Anf0pj6LYW58BNk

TRANSNET NATIONAL PORTS AUTHORITY
TENDER NUMBER: VARIOUS RFP NUMBERS,
DESCRIPTION: FRAMEWORK CONTRACT FOR BUILDING, CIVIL ENGINEERING AND ELECTRICAL WORKS IN
VARIOUS TNPA PREMISES – CENTRAL, EASTERN AND WESTERN REGIONS – 3 YEARS



[kteXgROOmab--PgeEgPg?referrer=Teams.TEAMS-ELECTRON&referrerScenario=MeetingChicletGetLink.view.view](https://transnetsocLtd-my.sharepoint.com/:v:/g/personal/siphiwo_gangani_transnet_net/EVZd_Ms4uh5JqfeFORszYxABa5WIeZPzkighLI3pgE40uw?referrer=Teams.TEAMS-ELECTRON&referrerScenario=MeetingChicletGetLink.view.view)

Cidb grade 7-9 CE

https://transnetsocLtd-my.sharepoint.com/:v:/g/personal/siphiwo_gangani_transnet_net/EVZd_Ms4uh5JqfeFORszYxABa5WIeZPzkighLI3pgE40uw?referrer=Teams.TEAMS-ELECTRON&referrerScenario=MeetingChicletGetLink.view.view

Cidb grade 7-9 EB /EP

https://transnetsocLtd-my.sharepoint.com/:v:/g/personal/akhona_mgobo_transnet_net/ETk9UNlpryBPo0hDhCd2WkABPX14Em8bDIACTsPtubabrw?referrer=Teams.TEAMS-ELECTRON&referrerScenario=MeetingChicletGetLink.view.view

Cidb Grade 7-9 EB/EP:

https://transnetsocLtd-my.sharepoint.com/:v:/g/personal/akhona_mgobo_transnet_net/EQk8RcmpVwJLoM3aEUA3vfcBt0PeVCNGE7oxryz9npCDAA?referrer=Teams.TEAMS-ELECTRON&referrerScenario=MeetingChicletGetLink.view.view